



Juniors Team Manager

Position Description

Overview

The Juniors Team Manager is primarily responsible for the general organisation of the junior side.

Core Responsibilities

- Liaise with parents of players to perform the duties required to run the junior team.
- Ensure players are aware of competition fixture.
- Ensure scores are recorded on match day.
- Ensure match scores are entered in MyCricket (not required for U12 Rookies grades).
- Ensure the team kit and first aid kit are available for training and match days.
- Ensure ground risk assessment is carried out before each day's play.
- Record coaches attendance at training sessions and match days for payment purposes.

Additional Responsibilities

- Assist with training / coaching / match umpiring.

Knowledge and Skills Required

- Knowledge of South East Cricket Association rules and regulations.
- Knowledge of MyCricket score entry.

Personal Qualities

- Ability to delegate tasks and engage parents of players.

Qualifications

- Required - Working With Children Check.
- Preferred - First Aid Qualification.

Expected Time Requirement

Approximately 75 hours per annum.